

ST. STEPHEN'S JUNIORS PTA MINUTES

Date: 25th September 2024

Time: 7pm

Minute Taker: Jodie Hall

In Attendance

Committee: Hayley Lovell, Nicki Detzer, Jodie Hall

Louisa Wilson (Headteacher),

Parents: Hannah Hodgson, Lois Nott, Kevin Vicker, Ellie Langdon, Sally Cavill, Rachel Heddington, Hayley Evans, Abi Dawe, Vicky Millard, Sarah Lear, Belinda Conners, Paige Payne, Teresa Cooper

Apologies

Natalie Willson-Niyazi, Rachael Simeone, Anne Dare, Emma Daly

Opening of AGM

The Chair, Hayley Lovell, welcomed everyone to the meeting and gave thanks to all volunteers, parents, staff and reception team of the juniors.

Hayley provided a round up of the year, touching on the impact of introducing the PTA newsletter to keep all informed throughout the year.

Due to the retirement of Jodie Hall as Vice Chair, Hayley explained the need for a 3rd committee member to continue to run the PTA and noted how the current constitution is out of date, therefore needing to be updated in a separate meeting.

Treasurers Report


Nicki Detzer provided report. Total profit year to date: £5,137

Nicki explained each individual events profit and expenditure. Expressed most profitable events and those with good volunteer support. Nikki gave thanks to all that supported throughout the year.

Committee Elections

Chair – Hayley Lovell put herself forward to run as chair. 2nd by Teresa Cooper and 3rd by Sarah Lear.

Treasurer – Nicki Detzer put herself forward to run a treasurer. 2nd by Jodie Hall and 3rd by Teresa Cooper



Secretaries – Rachel Heddington and Hayley Evans put themselves forward for shared role. 2nd by Jodie Hall and 3rd by Vicky Millard.

Introduction

Introduction to Kevin Vicker. St. Stephen's Church Community Chaplin.

Kevin's role is working within the community and schools to offer support. He explained that he is keen to have good connections within the school and PTA. He is offering support at events and to promote events. Kevin is happy to be a goal keeper at a school fayre, for a shoot out!

Future Planning

Volunteer Uptake – Volunteers have been low over the last year. Discussion on improving this and engaging more with parents and teachers.


- A notice board was suggested and improving communication.
- Louisa expressed teachers are happy to volunteer after school at events, but not on a Saturday or Sunday.
- Louisa suggested the Christmas Fayre being on a Friday evening so the teachers can support the event. Louisa offered each class to provide a game or something for a stall for the Christmas Fayre.
- Incentive for volunteers – 3 events and they can be invited to spend time on the inflatables at the end of Y6 inflatables day.
- School children to write to their parents asking for support for PTA event to run.

Additional fundraising opportunities.

- Parentkind number registered at Asda for cash rewards.
- Grants – Apply for local community grants. Local stores like Co-Op and Tesco offer these.

Funds to be spent.

- Following questionnaire to parents – Outside play equipment is most desired. Discussed Trim Trail and the benefits of outdoor play.
- Y6 missed pantomime in lockdown – Whether there is availability to accommodate a trip for Y6

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- Enhanced reading opportunities through more books in school. Reward vending machine discussed, to enhance children owning their own books. Louisa stated “Every child deserves a book” so a plan of how that can be achieved, before go ahead.

Business to Follow Up

- Constitution to be updated.
- Plan of spending funds.
- Event planning
- Update of Committee to Charity Commission
- Update of Committee on School Website

Announcements

Jodie Hall was thanked for time on the committee and all support given throughout.