



St. Stephen's Church of England Junior School

Headteacher: Kirst Robson  
Acting Deputy Head: Zoe Edwards

South Gloucestershire Council

**'Learning to change the World'**  
**'Act justly, love mercy and walk humbly with your God'**  
Micah 6:8



Dear Parents and Carers,

As you are aware, we recently shared our decision regarding class organisation for the next academic year.

Since communicating this change, we have carefully considered the feedback received from parents and carers. We recognise that some concerns were raised regarding both the way in which the decision was communicated and the process used to gather and understand children's views. We would like to reassure you that all feedback has been listened to, discussed, and reflected upon as part of our ongoing commitment to working in partnership with our school community.

#### Parent voice:

At our school, parent and carer voice is an essential part of any decision-making process. We value the perspectives of our families and recognise the important role you play in supporting your children's educational journey. Your feedback helps us to evaluate our practices, improve communication, and ensure that decisions are made with the best interests of all children at heart.

With this in mind, we would like to invite all parents and carers to complete a short survey regarding the frequency of class rearranging throughout a child's time at school. The purpose of this survey is to gather a broad range of views and experiences to help inform future discussions and decision-making.

We would be grateful if you could take a few moments to complete the survey by Friday 26th June. The survey can be accessed via:

[https://docs.google.com/forms/d/e/1FAIpQLSeZNKx7kUhrpFhD8PvjB3mvhg12RuNhzS4B0I-q06rZxR\\_miQ/viewform?usp=publish-editor](https://docs.google.com/forms/d/e/1FAIpQLSeZNKx7kUhrpFhD8PvjB3mvhg12RuNhzS4B0I-q06rZxR_miQ/viewform?usp=publish-editor)

Please note that we intend to send this survey again later on in the school year to gather your feedback again.

#### Transition details:

We would like to share with you some details of upcoming transition dates taking place with your child's new teacher in their new classes. Please note that in light of

the changes to classes in September, we have added in an additional transition afternoon on Monday 6th July.

- Thursday 25th June PM - story time
- Wednesday 1st July ALL DAY - children will be spending the day completing work based on a book as well as spending time getting to know their new teacher and classmates.
- Monday 6th July AM- additional transition/getting to know me activities.

In September, the classes will be completing teambuilding activities in the first few weeks to help establish those new friendships in the classes.

### Staffing details:

Please see below details of the teaching staff working in each year group next year. Please note that support staff for each year group is due to be finalised next week.

Year 3: Hannah Nicholas and Jasmine Wittcomb

Year 4: Rebecca Carlile-Jones/Zoe Edwards, Leah Hopkins and Thomas Monks

Year 5: Chloe Wilkins, Milly Keeble and Emma Richards

Year 6: Katie Porter, Benjamin Wright and Katie Williams/Katie Crossfield

### Notification of classes

Again, in response to the parental feedback that we have received, we will send an email to parents early next week letting you know your child's new class teacher together with a list of first names of the children in the class. If there are more than one child with the same first name we will make this clear. This advance notice will provide parents with the opportunity to support your child with transition into their new class.

Thank you for your continued support, honesty, and engagement with our school community. We greatly value your feedback and look forward to hearing your views.

Yours sincerely,



**Kirsty Robson**

**Executive Headteacher**



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